

GUIDANCE ON DEVELOPING A TRAINING PLAN FOR THE SIHLE NEAR-PEER FACILITATORS

Since SIHLE is a **peer-led intervention**, the near-peer facilitators **must** either attend a SIHLE TOF, or their agency must prepare a training plan to indicate how they will be trained once the adult facilitator attends a TOF. **Attendance of adult facilitators at the SIHLE TOF without the near peer facilitator will not be considered unless the training plan is submitted. Therefore, a confirmation letter for attendance will not be issued to a proposed attendee if they have not submitted a near peer training plan. Training plans are not required if the near peer(s) will attend the SIHLE TOF.**

At a minimum, the organization must respond to the following requirements in their training plan regarding the training of the near peer facilitators. Provide responses to these questions and statements in a separate document that also provides a description of the agency and its experience with the SIHLE target population. The training plan should not exceed 3-4 pages and must be specific to the training of the SIHLE near peer.

1. Indicate how many near peers the organization has or plans to hire.
2. Indicate if the near peer is currently a trained facilitator (facilitation skills training), and has also received HIV training (HIV 101 or similar training). If the near peer does not have these skills/training indicate how this training will occur prior to facilitating SIHLE.
3. What are the restrictions that prevent the near peer from attending the TOF?
4. Describe the following regarding the training of the near peer(s):
 - a. Who will be responsible for training the near peer(s)
 - b. Number of days over which the training will occur and number of hours per day
 - c. Strategy or learning processes that will be used to train the near peer(s)
 - d. Assessment tools or process to ensure that the near peer(s) understand the SIHLE intervention and their role as facilitator(s) – ex. Use of the SIHLE pre/post assessment; creation of an assessment tool; use of teachbacks, etc.
 - e. Describe any booster training that will occur to prepare the near peer(s) for facilitating SIHLE. For example, how will the agency conduct practice sessions for the near peer(s) to improve their confidence with implementing SIHLE between cycles?
5. Submit the training plan to the SIHLE Behavioral Scientist for review and approval prior to attending the TOF.

Priority of attendance will be given to adult facilitators as they submit their training plans.