

## SESSION LOG

When to Use:	During the delivery of any 3MV session
Administered by:	Facilitator or observer (e.g., program manager or supervisor)
Completed by:	Facilitator or observer
Instructions:	

- a. ***Do not distribute these instruments to the participants.*** Use this evaluation form to document the delivery of a Many Men, Many Voices (3MV) session as well as each of its activities. The log can capture how well an activity went as well as any changes made. You should use a separate exercise log for each 3MV exercise conducted.
- b. ***Complete the form promptly.*** Complete the form immediately after the session, or within 1 day of presenting the material, so that your experiences are fresh in your mind.
- c. ***Provide as much feedback as possible.*** The more feedback you provide, the more helpful this evaluation tool will be in future 3MV sessions. Be sure to document each session exercise and explain any changes made. Comments and suggestions concerning the program content, structure, and clarity of the materials are particularly helpful and should be shared with your supervisor.





## EXERCISE LOG

Name of Session Exercise:	
1. Was this exercise completed as planned?	(Check response a or b) ___ a) Yes      ___ b) No
1a. If No, describe what was changed and why you changed it.	
2. How engaged did the participants seem during this exercise?	(Circle a number below: 1 = much less than usual; 3 = average; and 5 = much more than usual) <b>1      2      3      4      5</b>
3. How well did the participants seem to understand this exercise?	(Circle a number below: 1 = much less than usual; 3 = average; and 5 = much more than usual) <b>1      2      3      4      5</b>
4. What aspects of this exercise worked the best today?	
5. What aspects of this exercise did not work?	
6. Additional Notes:	